



FAIRFAX COUNTY

DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT
12000 GOVERNMENT CENTER PARKWAY, SUITE 427
FAIRFAX, VIRGINIA 22035-0013

www.fairfaxcounty.gov/dpsm

VIRGINIA

TELEPHONE: (703) 324-3201 FAX: (703) 324-3223 TTY: 1-800-828-1140

JUN 09 2003

Western Branch Diesel
8102 Alban Road
Springfield, VA 22150

Attention: Pat Hollingshead

Subject: Acceptance of Contract Award

Reference: IFB03-652549-23, Engine and Transmission, Repair Parts & Service

ACCEPTANCE AGREEMENT

Award is hereby made on June 5, 2003 to Western Branch Diesel for the term from July 1, 2003 through June 30, 2008 for Engine and Transmission, Repair Parts & Service in accordance with:

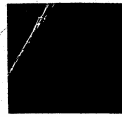
- 1) This Acceptance Agreement;
- 2) The terms and conditions of IFB03-652549-23;
- 3) The Pricing Schedules of IFB03-652549-23;
- 4) Awarded items: primary award item 1, secondary award item 6, primary awards item 13 & 18;
- 5) This contract hereafter shall be known as BL03-652549-23A

Other representations:

This is not an order; Purchase Order or other notice to proceed will follow. An original Certificate of insurance, as described in Paragraph 25 of the Special Provisions, is required within ten (10) days of contract award. All prior representations and additional or inconsistent oral or written statements are superceded, null and void. Contract award documents may be viewed on the Department of Purchasing and Supply Management website at fairfaxcounty.gov/dpsm/contracts.htm.

County Purchasing Agent:

A handwritten signature in cursive script that reads "Cathy Muse".
Cathy Muse, CPPO



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ISSUE DATE: March 21, 2003	INVITATION FOR BID: IFB03-652549-23	FOR: Engines and Transmissions, Repair Parts and Service
AGENCY: Department of Vehicle Services (DVS)	DATE/TIME OF OPENING: April 22, 2003 / 2:00 p.m.	CONTRACT ADMINISTRATOR: John Provost, CPPB, 703- 324-2328 or email john.provost@fairfaxcounty.gov

Bids - In accordance with the following and in compliance with all terms and conditions, unless otherwise noted, the undersigned offers and agrees, if the bid is accepted, to furnish items or services for which prices are quoted, at the price set opposite each item, delivered or furnished to designated points within the time specified. It is understood and agreed that with respect to all terms and conditions accepted by Fairfax County the items or services offered and accompanying attachments shall constitute a contract.

Note: Fairfax County does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment in the performance of its procurement activity.

NAME AND ADDRESS OF FIRM:

Telephone/Fax No.:

703 569 5660

703 569 8647 (FAX)

WESTERN BRANCH DIESEL E-Mail Address:

PHOILLINGSHEAD@WBDESEL.COM

8102 ALBAN ROAD

Federal Employer Identification No or

SPRINGFIELD

Federal Social Security No. (Sole
Proprietor)

54-0641602

VERGENA

Prompt Payment Discount:

1/2% for payment within 10 days/net
30 days

22150

Fairfax Business Prof. & Occupational
Licensing (BPOL) Tax No.

0229447

By signing this bid, Bidder certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in the General Conditions and Instructions to Bidders as described in Appendix A.

CHECK ONE: ☐ INDIVIDUAL

☐ PARTNERSHIP

☒ CORPORATION

State in which Incorporated:

VA

Pat Hollingshead
Vendor Legally Authorized
Signature

04/21/03
Date

PAT HOLLINGSHEAD PARTS MANAGER
Print Name and Title

KEITH BUTLER
Secretary

Sealed bids in duplicate, subject to terms and conditions of this invitation will be received by the Fairfax County Purchasing Agent at 12000 Government Center Parkway, Suite 427, Fairfax, Virginia 22035-0013 on opening date and time specified, and then publicly opened and read, for furnishing items specified therein to specified destinations within the time specified or stipulated by the Bidder.

AN EQUAL OPPORTUNITY PURCHASING ORGANIZATION

(DPSM30) rev 2/02



COG Rider for Additional Jurisdictions

REFERENCE PARAGRAPH 21 OF THE SPECIAL PROVISIONS, "BIDDERS AUTHORIZATION TO EXTEND CONTRACTS":

YES	NO	JURISDICTIONS	YES	NO	JURISDICTIONS
	<input checked="" type="checkbox"/>	Alexandria Public Schools	<input checked="" type="checkbox"/>		Madison County Public Schools
	<input checked="" type="checkbox"/>	Alexandria Sanitation Authority	<input checked="" type="checkbox"/>		Manassas Park Public Schools
	<input checked="" type="checkbox"/>	Alexandria, Virginia	<input checked="" type="checkbox"/>		Manassas, Virginia
	<input checked="" type="checkbox"/>	Arlington County, Virginia	<input checked="" type="checkbox"/>		Manassas City Public Schools
	<input checked="" type="checkbox"/>	Arlington Public Schools			Maryland-National Capital Park & Planning
	<input checked="" type="checkbox"/>	Bowie, Maryland		<input checked="" type="checkbox"/>	Commission
	<input checked="" type="checkbox"/>	Charles County, Maryland		<input checked="" type="checkbox"/>	Metropolitan Washington Airports Authority
	<input checked="" type="checkbox"/>	Chevy Chase Village, MD		<input checked="" type="checkbox"/>	Metropolitan Washington Council of Governments
	<input checked="" type="checkbox"/>	City of Fairfax, Virginia		<input checked="" type="checkbox"/>	Montgomery Community College
	<input checked="" type="checkbox"/>	Clark County Administrative Services		<input checked="" type="checkbox"/>	Montgomery County, Maryland
	<input checked="" type="checkbox"/>	College Park, Maryland		<input checked="" type="checkbox"/>	Prince George's County Public Schools
	<input checked="" type="checkbox"/>	Culpeper County Public Schools		<input checked="" type="checkbox"/>	Montgomery County Public Schools
	<input checked="" type="checkbox"/>	District of Columbia		<input checked="" type="checkbox"/>	Northern Virginia Community College
	<input checked="" type="checkbox"/>	District of Columbia Schools		<input checked="" type="checkbox"/>	Northern Virginia Regional Commission
	<input checked="" type="checkbox"/>	Fairfax County Water Authority		<input checked="" type="checkbox"/>	Orange County Public Schools
	<input checked="" type="checkbox"/>	Falls Church City Public Schools		<input checked="" type="checkbox"/>	Prince George's County, Maryland
	<input checked="" type="checkbox"/>	Falls Church, Virginia	<input checked="" type="checkbox"/>		Prince William County, Virginia
	<input checked="" type="checkbox"/>	Fauquier County Schools	<input checked="" type="checkbox"/>		Prince William County Public Schools
	<input checked="" type="checkbox"/>	Frederick City, Maryland		<input checked="" type="checkbox"/>	Prince William County Service Authority
	<input checked="" type="checkbox"/>	Frederick County Maryland		<input checked="" type="checkbox"/>	Rappahannock County Public Schools
	<input checked="" type="checkbox"/>	Frederick County Schools		<input checked="" type="checkbox"/>	Rockville, Maryland
	<input checked="" type="checkbox"/>	Gaithersburg, Maryland		<input checked="" type="checkbox"/>	Shenandoah County Public Schools
	<input checked="" type="checkbox"/>	Greenbelt, Maryland		<input checked="" type="checkbox"/>	Stafford County Public Schools
	<input checked="" type="checkbox"/>	Herndon, Virginia		<input checked="" type="checkbox"/>	Takoma Park, Maryland
	<input checked="" type="checkbox"/>	Loudoun County Sanitation Authority		<input checked="" type="checkbox"/>	Town of Vienna, Virginia
	<input checked="" type="checkbox"/>	Loudoun County, Public Schools		<input checked="" type="checkbox"/>	Upper Occoquan Sewage Authority
	<input checked="" type="checkbox"/>	Loudoun County, Virginia		<input checked="" type="checkbox"/>	Washington Suburban Sanitary Commission
				<input checked="" type="checkbox"/>	Virginia Railway Express
				<input checked="" type="checkbox"/>	Washington Metropolitan Area Transit Authority

YOU MUST RETURN THIS FORM WITH YOUR BID PACKAGE. CONTRACT AWARD SHALL NOT BE MADE WITHOUT IT.

WESTERN BRANCH DIESEL
Vendor Name
Pat Hollingshead

SBE SCHEDULE

The Fairfax County Board of Supervisors has established the following definitions for small and minority businesses:

Small Business – A Corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross sales.

Minority Business – A business enterprise that is at least 51% owned and controlled by a minority person or persons. Such persons include African Americans, Hispanic Americans, Asian Americans, American Indians, Eskimos and Aleuts; Women (regardless of race or ethnicity); and persons with a physical or mental impairment that substantially limits one or more of the major life activities of such individuals, a record of such impairment, or who are regarded as having such an impairment.

Step 1: Select all categories that apply to your business from this group.

<input checked="" type="checkbox"/>	<u>Business Partner Classification Code/Category</u>
<input type="checkbox"/>	Disabled Person Owned
<input type="checkbox"/> (8)	Public Body/Government Agency
<input type="checkbox"/> (9)	Non Profit/Not-for-Profit
<input type="checkbox"/> (D)	Sheltered Work Shop (work oriented rehabilitative facility with a controlled work environment and individual goals that utilizes work experience and related services assisting the handicapped person to progress toward normal living and productive vocational status)

Step 2: Select the one category that applies to your business from the table below.

<u>SMALL BUSINESS</u>	<u>LARGE BUSINESS</u>	<u>OWNERSHIP</u>
<input type="checkbox"/> (B)	<input type="checkbox"/> (Y)	Non-Minority
<input type="checkbox"/> (C)	<input checked="" type="checkbox"/> (A)	Women-Owned
<input type="checkbox"/> (G)	<input type="checkbox"/> (E)	African American Owned
<input type="checkbox"/> (H)	<input type="checkbox"/> (F)	African American Women-Owned
<input type="checkbox"/> (K)	<input type="checkbox"/> (I)	Hispanic American Owned
<input type="checkbox"/> (L)	<input type="checkbox"/> (J)	Hispanic American Women-Owned
<input type="checkbox"/> (O)	<input type="checkbox"/> (M)	Asian American Owned
<input type="checkbox"/> (P)	<input type="checkbox"/> (N)	Asian American Women-Owned
<input type="checkbox"/> (S)	<input type="checkbox"/> (Q)	American Indian Owned
<input type="checkbox"/> (T)	<input type="checkbox"/> (R)	American Indian Women-Owned
<input type="checkbox"/> (W)	<input type="checkbox"/> (U)	Eskimo/Aleut Owned
<input type="checkbox"/> (X)	<input type="checkbox"/> (V)	Eskimo/Aleut Women-Owned

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COUNTY OF FAIRFAX
DEPARTMENT OF PURCHASING & SUPPLY MANAGEMENT
SMALL AND MINORITY BUSINESS ENTERPRISE PROGRAM (SMBEP)
12000 Government Center Parkway, Suite 427
Fairfax, Virginia 22035-0013

Fax: 703-324-3228

SUBCONTRACTOR (S) NOTIFICATION FORM

Contract Number/Title: _____
Prime Contractors Name: _____

Prime Contractor's Classification Code: _____ (from SBE Schedule)

In accordance with the Subcontracting paragraph of the Special Provisions for the above-cited contract, you are required to provide the County with names, addresses, anticipated dollar amount and small/minority classification (use code numbers from previous page) of each first-tier subcontractor. Please complete this form and return it to this office with your bid package. The purpose of determining a subcontractor's small/minority classification, the criteria for both is stated below:

Please check here if you are not using a subcontractor: ☒

SUBCONTRACTOR(S) NAME	STREET ADDRESS	CITY	STATE	ZIP CODE	ANTICIPATED DOLLAR AMOUNT	SMALL/MINORITY CLASSIFICATION

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